

We're coming up to Competition Time!

Calalta is fortunate this year in that we are hosting 2 major competitions – Star Series #1 in November 2024 and the Calgary Winter Invitational (CWI) in February 2025 – both at Jimmie Condon/Rose Kohn!

To make these events happen, we bring together a group of amazing volunteers called the local organizing committee (LOC). Our role is to plan and organize the competitions to make for a successful weekend.

We are recruiting for a few more supervisory/leadership volunteers on the LOC so if you would like to join us, we would be thrilled! The available positions are listed below.

Star Series #1 November 22-24, 2024 Jimmie Condon Arena	
Co-Chairs	Dominique Rohrbach & Diana Peters
Registration, Volunteer & Coach Check in	Natalie Lindsay
Ice Operations (Ice Patchers, DR Captains, Ice Captains)	Cami Balan
Coaches/Volunteer Hospitality	Laurie Finney
Medals	Suzy Mitchell
Raffle Coordinator	Available (can be done by 2 people)
Volunteer Coordinator	Available (can be done by 2 people)
Skater Bag Coordinator	Available
Set Up Coordinator	Available
Take Down Coordinator	Available

The **Raffle Coordinator** (s) is responsible for obtaining items for the raffle tables and managing it over the competition weekend. You will determine how many volunteers you need to run it as well as manage the draws. It's a big job and can be done by 2 people if you want to partner up.

The **Volunteer Coordinator** gathers the volunteer requests for each area and organizes them into Sign Up Genius (already created – just need to modify the shifts based on the schedule) and then works with the office to send out communications to gather the volunteers for each area. Creates volunteer schedule for each rink by day and shares that with registration. Key task is to ensure every area has the adequate number of volunteers in order to make the competition successful.

The **Skater Bag Coordinator** helps to determine what items to put in each bag (500 bags already purchased) based on the budget, secure those items and then stuff each bag and have them ready for Thursday Nov 21 at 6 pm. You will also determine how many volunteers

you need to help you stuff and organize the bags. The Set Up crew will take them down to the lobby to the Registration desk on the morning of Friday Nov 22.

The **Set Up Coordinator** must be available on-site at Jimmie Condon from 7 am – noon on Friday November 22. They will also be responsible for determining how many volunteers are needed for their area, providing direction to volunteers to hang signs throughout the facility, set up registration area, tables and chairs for operations, officials lounge, coaches/volunteer lounge, platform for both rinks, podium, pipe and drape and other items. This is a supervisory position – no heavy lifting required – and is a great way to learn about competitions. **We will be there to guide you on this!**

The **Take Down Coordinator** must be available from 2-6 pm on Sunday November 24. Everything that got set up must now come down. You will provide direction to volunteers and contractors to remove rented tables, chairs and platforms, ensure the podium is moved upstairs, ensure the music and technical equipment is palletized and wrapped, all signs are down, and the facility is returned to the City for 5:30 pm in better shape than we got it. **Again, we will be there to guide you on this!**

If you can't join us on the committee, we will be looking for many more volunteers to help on the weekend itself.

Also, we are going to do a rinse and repeat for the Calgary Winter Invitational (CWI 2025) from Feb 21 to Feb 23, 2025 so if you're interested we will be looking for both volunteers to help on the LOC as well as volunteers during the weekend to help for a successful competition.

Remember volunteering looks great on a resume! If you want to do more and would like to shadow some of the other LOC roles, we would love to have you and share our knowledge. We like working together and the more people that want to help the better.

If you are interested or have any questions, please email Diana at dianapeters@me.com

Thank you!
Diana